

SUMPTER TOWNSHIP
23480 SUMPTER ROAD, BELLEVILLE, MI 48111
SPECIAL BOARD MEETING MINUTES
FEBRUARY 25, 2025
5:30 P.M.

1. Pledge of Allegiance

2. Roll Call: Bowman, Fraizer, Honey, Oddy, Patterson and Rush. **Recused:** LaPorte

3. Agenda: Motion by Patterson, supported by Frazier to approve the agenda.

Yes: All in favor. Nay: None. Motion carried.

4. Public Comment: None.

5. New Business:

A. Motion by Patterson supported by Bowman to evaluate candidates for Township Manager. Yes: All in favor. Nay: None. Motion carried.

B. **ADDED:** Motion by Bowman supported by Patterson to have Trustee Oddy Chair for the Special Meeting/Hiring Committee.

Roll Call Vote: Yes: Bowman, Patterson, Honey, Frazier, Oddy, and Rush.

Nay: None. Motion carried.

C. **ADDED** Motion by Honey supported by Patterson to Approve the candidate qualification scoring system of 1 for the least qualified and 5 for the most qualified.

Roll Call Vote: Yes: Bowman, Patterson, Honey, Frazier, Oddy, and Rush.

Nay: None. Motion carried.

D. **ADDED** Motion by Rush supported by Fraizer to direct Board/Committee members to assign a qualification score to each of the 11 candidates on the Township Manager Search Scoring document created by the HR Specialist, Debbie Nogle.

Yes: All in favor. Nay: None. Motion carried.

E. **ADDED** Motion by Oddy supported by Patterson to direct the HR Specialist, Debbie Nogle to collect and immediately total the scores and provide the total score of each candidate to the Board/Hiring Committee on the Managers Search document.

Yes: All in favor. Nay: None. Motion carried.

- F. **ADDED** Motion by Patterson supported by Rush to set the number of interviews to four.
Roll Call Vote: Yes: Bowman, Patterson, Honey, Frazier, Oddy, and Rush.
Nay: None. Motion carried.
- G. **ADDED** Motion by Patterson supported by Rush to interview the top four scoring candidates; Adam Kline, Ken Marten, Gregory Elliott, and Matthew Best.
Roll Call Vote: Yes: Bowman, Patterson, Honey, Frazier, Oddy, and Rush.
Nay: None. Motion carried.
- H. **ADDED** Motion by Patterson supported by Rush to reach out to the next candidates on the Manager Search Scoring Document; Candidates 5. Jered Ottenwess and 6. Kevin Dunbar, if necessary.
Roll Call Vote: Yes: Bowman, Patterson, Honey, Frazier, Oddy, and Rush. Nay: None. Motion carried.
- I. **ADDED** Motion by Rush and supported by Patterson to consider 2 dates and times 3/3/2025 and 3/4/2025 at 6:00 pm for interviews to occur, with 30 minute time slots and direct the HR specialist to schedule interviews on the approved dates and times.
Yes: All in favor. Nay: None. Motion carried.
- J. **ADDED** Motion by Bowman supported by Honey to have 3/4/2025 be the interview date for the first round of candidates with an alternative day being 3/3/2025.
Roll Call Vote: Yes: Bowman, Patterson, Honey, Frazier, Oddy, and Rush. Nay: None. Motion Carried.

6. **Announcements:** None.

7. **Adjournment:** Motion by Rush, supported by Honey to adjourn at 6:07 pm. Motion Carried.

Donald LaPorte, Clerk

Minutes prepared by:
Deputy Clerk S. Herman
Sumpter Township

Donald La Porte, Clerk

Date

Timothy Bowman, Supervisor

Date