

Sumpter Township  
Regular Board Meeting  
Tuesday February 11th 2025, 6:00 p.m.  
23480 Sumpter Road, Belleville, MI 48111  
Minutes

1. The meeting was called to order by Supervisor Bowman at 6:00 pm with the Pledge of Allegiance.

**Prayer:** A Prayer was said by Pastor Jeremiah Williams.

2. Roll call: Supervisor Bowman, Clerk LaPorte, Treasurer Patterson, Trustees: Fraizer, Honey, Oddy, and Rus. Also showing present: Township Manager Burdick, Attorney Young, Deputy Clerk Herman, Public Safety Director/Police Chief Luke, & Fire Chief Brown.

3. Agenda: Motion by Patterson supported by Oddy to approve agenda with some slight alterations: **REMOVAL** of *Unfinished Business* Item A, Consider approval for police towing and impound yard agreement with J& T Crova.

**ADDED to unfinished business** agenda Item B, Consider approval for J & T Crova revised Towing Service Agreement.

Adding L, J, K to new business:

**ADDED I.** Consider approval to have the Township Supervisor, Township Manager, & Chief of Police be on the weather authority team to determine Township Office Closures due to weather.

**ADDED J.** Consider approval to have the Board of Trustees conduct the interviews of the Township Manager to be posted for open meetings.

**ADDED K.** Consider approval to appoint Clerk LaPorte, Deputy Clerk Samantha Herman, Deputy Treasurer Erica Campbell, and HR Specialist Debbie Nogle to the Clerk's Office Assistant Interview Committee.

Roll call vote: Yes: All in favor. Nay: None. Motion carried.

4. Public Comment/Open Floor: One (1) attendee spoke.

5. Minutes:

A. Motion by Rush supported by Oddy to approve the Regular Board Meeting Minutes of January 28<sup>th</sup>, 2025.

Roll call vote: Yes: All in favor. Nay: None. Motion carried.

6. Warrants: Motion by Honey supported by Oddy to approve warrants \$150,773.49.  
Roll call vote: Yes: All in favor. Nay: None. Motion carried.

7. Motion by Rush, supported by Honey, to receive and file the Supervisor's report.  
Motion carried. Yes: All in favor. Nay: None. Motion carried.

8. Motion by Patterson supported Rush to accept the Township Manager's report as read  
by Burdick. Yes: All in favor. Nay: None. Motion carried

9. Motion by LaPorte supported Frazier to accept the Attorney's report as read by  
Attorney Young. Yes: All in favor. Nay: None. Motion carried.

10. Police Report by Chief Luke: Motion by Patterson, supported by Rush, to approve the  
police report as read by Chief Luke. Motion Carried.

11. Fire Report by Chief Brown. Motion by LaPorte, supported by Frazier, to accept the  
fire report as read. Motion carried.

12. Board Response: LaPorte advised some election equipment needs to be  
repaired/replaced. Dominion Voting Systems (DVS) currently has a "limited time"  
buyback program going on until May 1<sup>st</sup>, 2025. This program offers \$1,000 credit toward  
a new tabulator, with the trade in of the older style. The Clerk's Office is potentially  
looking at spending between \$50,000 - \$60,000 to upgrade the equipment.

13. New Business:

A. Motion by Patterson supported by Rush to approve of having Samantha Herman  
attend MAMC basic class from March 16, 2025 at a cost of \$1,300.00  
Yes: All in favor. Nay: None. Motion carried.

B. Motion by Oddy supported by Rush to approve of the Employment Agreement  
for Debbie Nogle, Human Resource Specialist. Yes: All in favor. Nay: None.  
Motion carried.

C. **REMOVED** Consider Approval to accept the interview committee's  
recommendation to hire Sarah Finch, effective February 12<sup>th</sup>, 2025, as Finance  
Director at a base salary of \$100,000 per year with standard staff benefits, DC  
Pension and \$5,400 COBRA expense pending accepted completion of pre-hire  
background and drug screening. Township Manager and Attorney to draft  
standard employment agreement & terms.

- D. Motion by Honey supported by LaPorte to approve the addition to the Pentura Playscape feature in Graham Park for the 2-5 year olds & disabled children at the cost of \$66,961 to be paid from both Capital Projects and Parks & Rec at a split expense of \$33,480.50 each. Yes: All in favor. Nay: None. Motion carried.
- E. Motion by Patterson supported Honey by to approve accept the discounted bid from Vigilante Security for replacement and monthly monitoring of the Township Facilities.  
Roll call vote: Yes: Bowman, Frazier, Honey, Oddy, & Patterson. Nay: LaPorte. **Recused**: Rush. Motion carried.
- F. Motion by Patterson supported by Honey to approve to accept the Bid from Waters Edge for the Dock Extension for the existing EZ Dock System at Banotai Park at a cost of \$22, 392 to be paid using funds from Capital Projects. Yes: All in favor. Nay: None. Motion carried.
- G. Motion by Honey supported by Oddy to approve to accept the bid from Dynamic Energy Solutions for the 2 split 10-ton systems for the Community Center and a 60k BTU furnace in the boiler room at cost of \$69,700 using Capital Fund Account. Yes: All in favor. Nay: None. Motion carried.
- H. Motion Rush by supported Patterson by to adopt the revisions to the YCUA Sewer Use Ordinance and direct Township Attorney to draft the resolution for Board Approval. Yes: All in favor. Nay: None. Motion carried.
- I. **ADDED**: Motion by Honey supported by Rush to approve to have the Township Supervisor, Township Manager, & Chief of Police be on the weather authority team to determine Township Office Closures due to weather. Yes: All in favor. Nay: None. Motion carried.
- J. **ADDED**: Motion by Frazier supported by Rush to approve to have the Board of Trustees conduct the interviews of the Township Manager to be posted for open meetings. Yes: All in favor. Nay: None. Motion carried.
- K. **ADDED**: Motion by Oddy supported by Rush to approve to appoint Clerk LaPorte, Deputy Clerk Samantha Herman, Deputy Treasurer Erica Campbell, and HR Specialist Debbie Nogle to the Clerk's Office Assistant Interview Committee. Yes: All in favor. Nay: None. Motion carried.
14. Announcements: Rush announced a discovery of small damage at the Parks & Recreation Building, behind the refrigerator and ice machine. Volunteers will be used to get the work done and limited cost for repair. Patterson advised no need to go out for bid on such a small project.

15. **Adjournment:** Motion by Rush supported by Frazier to adjourn at 6:35 pm.  
Roll call vote: Yes: All in favor. Nay: None. Motion carried.

Minutes prepared by:  
Deputy Clerk S. Herman  
Sumpter Township

\_\_\_\_\_  
Donald La Porte, Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Timothy Bowman, Supervisor

\_\_\_\_\_  
Date