

Sumpter Township
Regular Board Meeting
Tuesday January 28th 2025, 6:00 p.m.
23480 Sumpter Road, Belleville, MI 48111
Minutes

1. The meeting was called to order by Supervisor Bowman at 6:00 pm with the Pledge of Allegiance.
2. Roll call: Clerk LaPorte, Treasurer Patterson, Trustees: Fraizer, Honey, Oddy, and Rush. Excused: Supervisor Bowman. Also showing present: Township Manager Burdick, Attorney, Deputy Clerk Herman, Public Safety Director/Police Chief Luke, Fire Chief Brown, Wayne County 11th District Commissioner Allen Wilson & Priority Waste Management, Braxton Mashburn and Jason Hamilton.
3. Agenda: Motion by Oddy supported Patterson by to approve agenda with the **ADDING** of items **F,G,H, I, Tabling of item B** and **REMOVING item 11. Attorney's Report**. Roll call vote: Yes: All in favor. Nay: None. Motion carried.
4. Public Comment/Open Floor: Two (2) attendees spoke.
5. Minutes:
 - A. Motion by Rush supported by Patterson to approve the Regular Board Meeting Minutes of January 28th, 2025.
Roll call vote: Yes: All in favor. Nay: None. Motion carried.
6. Warrants: Motion by LaPorte supported by Rush to approve warrants \$545,002.00. Roll call vote: Yes: All in favor. Nay: None. Motion carried.
7. Motion by Oddy, supported by Rush, to receive and file the Supervisor's report. Motion carried. Roll call vote: Yes: All in favor. Nay: None. Motion carried.
8. Motion by Rush supported Oddy to accept the Township manager's report as read by Burdick. Roll call vote: Yes: All in favor. Nay: None. Motion carried
9. Motion by Rush supported Oddy to accept the Treasurer's report as read by Patterson. Roll call vote: Yes: All in favor. Nay: None. Motion carried
10. Motion by Rush supported Oddy to accept the Water & Sewer report as read by Patterson. Roll call vote: Yes: All in favor. Nay: None. Motion carried
11. **REMOVED** Attorney's report.

12. Board Response: LaPorte inquired with newly elected Wayne County District 11 Commissioner Allen Wilson regarding how the Township and Residents can contact the County. Per Commissioner Wilson, Residents along with the Township can continue call the Wayne County Road Commission phone number (888) 762-3273.

13. New Business:

- A. Motion by Patterson supported by LaPorte to approve the fire department grant writing fee of \$7,274.00 to JW2 Fire Consultants for the 2024/25* FEMA AFG cycle. Roll call vote: Yes: All in favor. Nay: None. Motion carried
- B. **TABLED** - Consider approval of the police towing and impound yard agreement with J & T Crova.
- C. Motion by Oddy supported by LaPorte for approval to accept the UKG Web-Based Time & Attendance System from Andrews Technology. 5-year term with an annual cost of \$5,295.00 with a one-time setup fee of \$3,000.00. Roll call vote: Yes: All in favor. Nay: None. Motion carried
- D. Motion by Oddy supported by Rush to approval of our Township Managers updated retirement letter extending the retirement date to March 31st, 2025. Roll call vote: Yes: All in favor. Nay: None. Motion carried.
- E. Motion by Oddy supported by Patterson to approve to payout the final benefits bank time for Dawn Hadyniak in the amount of \$5,527.69. Roll call vote: Yes: All in favor. Nay: None. Motion carried.
- F. **ADDED:** Motion by Patterson supported by Oddy to approve of the Human Resource Specialist Description and Desired Education and Skills. Roll call vote: Yes: All in favor. Nay: None. Motion carried.
- G. **ADDED:** Motion by Patterson supported by LaPorte to approve the Township Manager Position Description and Position Qualifications. Roll call vote: Yes: All in favor. Nay: None. Motion carried.
- H. **ADDED:** Motion Frazier by supported Rush by to approve the Employment Posting for Township Manger. Roll call vote: Yes: All in favor. Nay: None. Motion carried.
- I. **ADDED:** Motion Rush by supported LaPorte to approve to accept the proposal from Bush & Son 330 tons of gravel to create a base for the roadway behind the

community center for the Forgotten Harvest traffic at a cost of \$8,316.00. Roll call vote: Yes: All in favor. Nay: None. Motion carried.

15. Announcements: None.

16. **Adjournment:** Motion by Patterson supported by Rush to adjourn at 6:43 pm. Roll call vote: Yes: All in favor. Nay: None. Motion carried.

Minutes prepared by:
Deputy Clerk S. Herman
Sumpter Township

Donald La Porte, Clerk

Date

Timothy Bowman, Supervisor

Date