



**MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING**  
**September 9, 2024**

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174  
The meeting was called to order at 7:30 p.m. by Mayor Pro Tem John Barden

**Pledge of Allegiance**

**Roll Call**

**Present: Kathy Abdo, John Barden, Tina Talley, William Wadsworth, Virginia Williams, Allen Wilson**  
**Absent / Excused: Celeste Roscoe**

**Administrative Officials in Attendance:**

Robert McCraight, Mayor  
Ellen L. Craig-Bragg, Clerk  
Stacy Paige, Treasurer

**Administrative Staff in Attendance:**

D'Sjonaun Hockenhuil - Deputy Clerk; Julie Wojtylko - Chief of Staff; Stephen Hitchcock - City Attorney;  
Kevin Krause - Director of Community Development; Roberto Scappaticci - DPW Director; Jerry Frayer -  
DDA Director; Maria Farris - Finance Director; Ken Chapman - Fire Chief; Jennifer Madison - Asst.  
Technology Services Director; Colleen Dumas - Recreation Director; Patricia Braden - Library Director

**1. Agenda**

- A.** Moved by **Tina Talley**, seconded by **Kathy Abdo** to accept the agenda as presented.  
**Motion Carried Unanimously**

**2. Minutes**

- A.** **Res. #24-256** Moved by **William Wadsworth**, seconded by **Tina Talley** to approve the Minutes from the Regular Meeting held on Monday, August 26, 2024, at 7:30 p.m. **Motion Carried Unanimously**
- B.** **Res. #24-257** Moved by **William Wadsworth**, seconded by **Tina Talley** to approve the Minutes from the Special Meeting - Public Hearing held on Monday, August 26, 2024, at 6:45 p.m. to discuss the proposed special assessment district for the repaving of Brandt Rd. and Cypress Rd.  
**Motion Carried Unanimously**

**3. Petitioner – None**

**4. Chairperson's Report, John Barden, Mayor Pro-Tem**

**Res. #24-258** Moved by **Tina Talley**, seconded by **William Wadsworth** to adopt a memorial resolution for the family of Dorothy Jean-Miriam Long. **Motion Carried Unanimously**

**Res. #24-259** Moved by **Virginia Williams**, seconded by **Kathy Abdo** to adopt a memorial resolution for the family of Melvin Johnny Davis. **Motion Carried Unanimously**

- A.** Moved by **Kathy Abdo**, seconded by **Allen Wilson** to accept the Chairperson's Report.  
**Motion Carried Unanimously**

**5. Mayor's Report – Robert A. McCraight, Mayor**

- A.** **Res. #24-260** Moved by **Kathy Abdo**, seconded by **William Wadsworth** to concur with the Administration and appoint Emery Long to the Romulus Municipal Library Board with a term to expire on April 11, 2026.  
**Motion Carried Unanimously**
- Res. #24-261** Moved by **Kathy Abdo**, seconded by **Virginia Williams** to adopt a resolution in recognition of Jim Napiorowski for his years of service to the Romulus Library Board.  
**Motion Carried Unanimously**
- B.** **Res. #24-262** Moved by **Kathy Abdo**, seconded by **Allen Wilson** to concur with the Administration and award RFP 24/25-02 to the lowest, most responsive and responsible bidder, C&S Construction for improvements to Goddard Park Plaza site (located 36539 Goddard) at a total cost of \$158,700.00 with a 10% contingency (\$15,870.00). **Motion Carried Unanimously**

- C. **Res. #24-263** Moved by **Tina Talley**, seconded by **Kathy Abdo** to concur with the Administration and award ITB 23/24-14 to DU-ALL CLEANING INC., in the amount of \$48,664.56 for semi-annual janitorial services for the Old Court, City Hall, DPW, Police Department, Library, and Senior Center.  
**Motion Carried Unanimously**
- D. **Res. #24-264** Moved by **Tina Talley**, seconded by **William Wadsworth** to concur with the Administration and consent to piggyback on the City of Livonia RFB-04102024DPW and enter into a contract with SAK Construction LLC for sanitary sewer rehab for a period of three (3) years with an option to extend the agreement for an additional two (2) years. **Motion Carried Unanimously**
- E. **Res. #24-265** Moved by **Tina Talley**, seconded by **Kathy Abdo** to concur with the Administration and consent to piggyback on the OMNIA Contract R191103 for the purchase of six (6) multi-function copiers from Toshiba America Business Solutions, which will include five-year support services and supplies for each device, at a total cost of \$55,000.00. **Motion Carried Unanimously**
- F. **Res. #24-266** Moved by **William Wadsworth**, seconded by **Kathy Abdo** to concur with the Administration and authorize a no-fee permit for all road closures as requested from 9:00 a.m. to approximately 10:30 a.m. on Saturday, September 21, 2024, for the 2024 Punkie's 5K Run/Walk/Ride.  
**Motion Carried Unanimously**
- G. **Res. #24-267** Moved by **Tina Talley**, seconded by **William Wadsworth** to concur with the Administration and authorize the Mayor and Clerk to enter into the grant agreement between the Institute for Responsive Government and the City of Romulus for the purpose of planning and operationalizing election administration for the upcoming November 5, 2024, Presidential Election in the amount of \$18,000.00 to be used to increase the salary pay for election workers and any additional election-related expenditures as needed until funds are exhausted. **Motion Carried Unanimously**
- H. **Res. #24-268** Moved by **Tina Talley**, seconded by **Allen Wilson** to concur with the Administration and introduce budget amendment 24/25-9 to recognize funding from the Institute for Responsible Government and corresponding expenditures.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
<b>101-262 Elections General</b>				
<b><u>Expense</u></b>				
101-262-703.000-IORG24	Part-time	\$-	\$7,200.00	\$7,200.00
101-262-729.000-IORG24	Election Supplies	\$-	\$10,800.00	\$10,800.00
<b><u>Revenue</u></b>				
101-262-576.263-IORG24	Grant Revenue	\$-	\$18,000.00	\$18,000.00

**Motion Carried Unanimously**

**6. Clerk’s Report – Ellen L. Craig-Bragg, Clerk**

- A. **Res. #24-269** Moved by **Tina Talley**, seconded by **Allen Wilson** to approve the Second Reading and Final Adoption of Budget Amendment 24/25-7 in the amount of \$4,000.00 to cover unforeseen costs for employee dental insurance expenses. **Motion Carried Unanimously**

- B. **Res. #24-270** Moved by **William Wadsworth**, seconded by **Kathy Abdo** to approve the Second Reading and Final Adoption of Budget Amendment 24/25-8 in the amount of \$13,000.00 to allow the Romulus Animal Shelter to purchase a new washer and dryer using animal shelter donations.  
**Motion Carried Unanimously**
- C. **Res. #24-271** Moved by **Tina Talley**, seconded by **Virginia Williams** to adopt a resolution determining the need for street lighting on Smith (Merriman to Vining), Wick (Wickham to Vining), and Vining (I-94 to Ecorse), and schedule a fifteen (15) minute public hearing on Monday, October 14, 2024, at 7:00 p.m. to discuss and hear any objections to the proposed improvements. **Motion Carried Unanimously**
- D. **Res. #24-272** Moved by **Tina Talley**, seconded by **Kathy Abdo** to amend the 24/25 Municipal Fee Schedule for the Department of Public Works to increase the costs for the CO-62-361 Taps and Inspection fees according to the attached schedule. **Motion Carried Unanimously**
- E. Resolution to establish a Special Assessment District - Brandt Rd. & Cypress Rd.  
**Res. #24-273** Moved by **William Wadsworth**, seconded by **Kathy Abdo** to postpone adopting a resolution to establish a Special Assessment District to reconstruct Brandt Rd. and Cypress Rd.  
**Motion Carried Unanimously**
- 7. **Treasurer's Report – Stacy Paige, Treasurer - Please see Clerk's Office for complete copy of Minutes**
- 8. **Public Comment**
  - A resident addressed the City Council inquiring about overnight truck parking at Sheetz and an update on publishing police dispatch reports.
  - Candidate for Wayne County Probate Judge, Ron Haywood, introduced himself to the City Council.
  - A resident suggested that the police dispatch reports be posted on the city's website and inquired about the broadcasting of special meetings of Council.
- 9. **Unfinished Business - None**
- 10. **New Business - None**
- 11. **Warrant**
  - A. **Res. #24-274** Moved by **Kathy Abdo**, seconded by **Tina Talley** to approve Warrant #: 24-17 for checks presented in the amount of \$1,425,913.08. **Motion Carried Unanimously**
- 12. **Communication - Please see Clerk's Office for complete copy of Minutes**
- 13. **Adjournment**
  - Moved by **William Wadsworth**, seconded by **Virginia Williams** to adjourn the meeting at 9:09 p.m.
  - Motion Carried Unanimously**

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on September 9, 2024.



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan